



Christ the King Catholic School

education enlightened by faith

January 31, 2016

Dear Christ the King family:

As we have done the past several years, the Archdiocese of Portland has contracted with FACTS Grant & Aid Assessment to conduct the financial need analysis for Christ the King Catholic School for the upcoming 2016-2017 school year. Tuition assistance is available to qualifying Catholic families based on demonstrated financial need who are registered and participating in a Catholic parish.

Families applying for tuition assistance will need to complete the application and submit the necessary supporting documentation to FACTS by March 31, 2016. Families can apply online beginning today through the school's website (www.ckweb.org). Once the online application has been completed, the information below will need to be sent directly to FACTS to complete the application process. Incomplete applications may impact any tuition assistance award.

- Copies of your most recent Federal tax forms, including all supporting tax schedules.
- Copies of your 2015 W-2 forms for both you and your spouse.
- Copies of supporting documentation for Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF.

For those that wish, all supporting documentation can be uploaded online in PDF format. Documentation can also be faxed to 866-315-9264 or mailed to the address below. Please be sure to include your applicant ID on all faxed or mailed correspondence. Please contact our main office for paper applications. The deadline for paper applications is March 18th.

FACTS Grant & Aid Assessment
P.O. Box 82524
Lincoln, NE 68501-2524

If you have questions about the application process, please review additional information on the back of this letter shared by the Archdiocese of Portland's Department of Catholic Schools. You may also speak with a FACTS Customer Care Representative at 866-441-4637 or call the school office. Thank you!

Sincerely,

A handwritten signature in blue ink that reads "Chris George".

Chris George

